



Hillsmere Shores Improvement Association
P.O. Box 3485
Annapolis, MD 21403

Hillsmere Community Pool Party Reservation Application

Dear Pool Member,

Thank you for your interest in hosting a party at the Hillsmere Community Pool. Please fill out the following information:

Name:			
Address:			
Phone:		Alternate:	
Email Address:			
Anticipated # Guests:		# Adults:	# Children:
Date Requested:		Alternate Date:	
Time of Party:	<input type="checkbox"/> 12 – 3 PM <input type="checkbox"/> 4 - 7 PM (Please check one)		

Your reservation will NOT be confirmed until the following have been completed:

1. Complete and sign this application.
2. Write a check for \$40, payable to HSIA. This is the fee for the party.
3. Write a check for \$75, payable to HSIA. This is a clean-up deposit.
4. The application and checks have been **received** by HSIA.

DO NOT ASSUME THAT YOUR PARTY RESERVATION HAS BEEN ACCEPTED UNTIL YOU RECEIVE A CONFIRMATION FROM THE HSIA ADMINISTRATOR.

You may make a reservation by phone at 410-263-4456 (24 hour voice mail) or by email at pool@hillsmereshores.org. Such reservations will be cancelled if the application and checks are not received within 5 days after the reservation was made.

I have read and agree to comply fully with the HSIA Pool Party Rules. I understand that I am responsible to ensure that my guests comply with all Hillsmere Pool Rules.

Signature

Date

HSIA Use Only:	Received:	Deposit Returned:	Amount:
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HSIA Pool Party Rules

May 1, 2021

1. You must be a pool member to reserve the picnic area for a party or host a party at the pool.
2. **Parties are limited to no more than 40 people.**
3. If your party consists of 12 or more people you must use the designated picnic area.
4. Reservations are for 3 hours (12-3pm or 4-7pm) and are on a first-come, first-serve basis. The reservation includes one grill. The other grill is for the pool members to use. If you must use the 2nd grill, let members share it as needed.
5. **The location fee for the picnic area with a grill is \$40.00 plus applicable guest fees as detailed below. A clean-up deposit of \$75.00 is required.** All fees must be paid in advance to the HSIA Administrator. Clean up includes, but is not limited to, hosing down the area and taking your trash and recycling with you.
6. Checks are to be made to HSIA.
7. **All guests who are not pool members must pay a \$5.00 guest fee to attend the party.** Payment must be by check made payable to HSIA. The Pool member sponsoring the party is responsible for payment. All children under 16 years old must pass the swim test in order to enter the main pool or diving area.
8. Hosts must make sure all guests leave promptly after the party, pool members may stay.
9. No amplified music except for HSIA Board sanctioned parties.
10. No open invitations (general invitations sent to an unknown or large number of people).
11. No alcohol is permitted to be served at parties during pool hours. After hours parties may serve alcohol but a AA County One Day Liquor License is required.
12. No glass containers of any kind are permitted inside the pool enclosure.
13. Please email pool@hillsmereshores.org to check on availability of time slots.
14. No parties on holidays.
15. **To make a reservation you can call the 24 hour Voice Mail @ 410-263-4456 or email pool@hillsmereshores.org, Subject "Pool Party Reservation Request".** Reservations made by phone or email will be cancelled if the signed application and checks are not received within 5 days after the reservation is made.
16. **If there are going to be 20 or more children, 30 or more adults or the party is scheduled after normal operating hours, the Anchor Aquatics Party Application must be completed.** Anchor Aquatic must receive the request at least 7 days before party. HSIA must approve the party first, 10 days advance notice is required. The Anchor Aquatics form must be filled out and submitted to them. Forms are available on the HSIA web site at www.hillsmereshores.org/poolparty.pdf.
17. Parties cancelled with less than five days notice will forfeit the \$40 party fee.
18. All fees for additional guards or other costs are to be paid directly to Anchor Aquatics by the host.
19. The guards will have a copy of the calendar. For reference purposes only. Parties must be booked with HSIA.

If you have any questions please do not hesitate to contact the HSIA Administrator at pool@hillsmereshores.org or at 410-263-4456 (24 hour Voice Mail).