

**HSIA BOARD MEETING
KEY SCHOOL IN PERSON & VIRTUAL
April 28, 2022**

BOARD MEMBERS PRESENT: Mike Waters, Mike Wurst, Adam Blugis, Kevin Green, Christian Elkington, Claire Corcoran, Ray Sullivan. Joining virtually – Steve Vanderbosch, Maureen Sherer. (Absent – Gene Gross, Tim Cantor)

ADMINISTRATIVE STAFF: Jean Somers

GUESTS: Tom Schwallenberg, Danielle Franz

The meeting was called to order at 7:04 pm.

AGENDA: Mike Waters asked if there were any changes to his proposed Agenda. No changes.

MINUTES: Mike Wurst moved the Board approve the March Board meeting minutes with the following change: Treasurer’s Motion changes to “Gene Gross moved we eliminate all paperwork for in-person Board meetings.” Adam Blugis seconded the motion. Vote taken --- 7 in favor (Mike Wurst, Adam Blugis, Kevin Green, Christian Elkington, Maureen Sherer, Claire Corcoran, Ray Sullivan; 1 abstained (Steve Vanderbosch); motion passed.

TREASURER’S REPORT: Gene Gross was not present. Jean Somers reported that we have \$515,953.03 in the Operating Account checking account; \$400,444.17 in the money market accounts; for a total of \$916,397.20 in the Operating Account; \$714,294.20 in the Special Tax Account; for a grand total of \$1,630,691.14. Mike Waters took questions on the Treasurer’s Report. Mike Waters mentioned that the budget process starts next month and anyone is welcomed to join.

SECRETARY: Mike Wurst mentioned that our first in-person board meeting was last month and we will continue with in-person meetings moving forward. Our May General meeting will be held in-person on May 12. Mike sets up equipment so residents and board members can join virtually. Mike is looking for feedback on audio from virtual attendees.

ADMINISTRATIVE REPORT: Jean Somers reported as follows:

1. The Easter Egg Hunt was a big success. Thank you to Crystal Monkman and her team of volunteers.
2. Hillsmere is signed up for the MDA Mosquito Control Program
3. Leash Law – we’ve had numerous complaints about dogs off leash, especially around the pool property. Mike Wurst mentioned that he found “dogs on leash” signs that can be installed on all pet waste stations. **Ray Sullivan moved the Board approve \$150 to purchase “dogs on leash” signage. Kevin Green seconded the motion. Vote taken – unanimously approved.**
4. Arundel Rivers Federation bacteria monitoring will take place at the beach and marina this year.

PRESIDENT’S REPORT: Mike Waters reported as follows:

1. Forming nominating committee for officer’s election in November 2022 – Robin Clark has accepted, seeking others.

2. Forming mosquito control committee to review alternatives to spraying insecticide – Catherine Sterling has accepted, seeking chair and others. Discussion
3. Pending – New Permits Chair, Tom Anderson
4. Pending – New attorney to replace David Plott. Recommendation received from Christian Elkington. Cate Hopkin continues to work on garage violation on Hillsmere Drive.
5. Pending – RFP for 2023-2025 Pool maintenance and operation
6. Pending – ad hoc committee to search for reserve study firm for all non-piers and harbor assets followed by long-term budget analysis.

POOL: Danielle Franz reported on the following:

1. Swim Team – Swim Team has formed a Board. All swim meets will be internet based. Swim team wants to pay for a booster. Mike Waters said Swim Team can purchase the booster and we can install.
2. Key School Camp is coming back this season. Danielle will speak with Jane Flanagan to determine hours. Annabel Lobe will provide swim lessons again this year. Al Gruber is coordinating contracts. Also, the Annapolis Swim Club might use our pool.
3. Anchor is actively recruiting lifeguards. Danielle will prepare a community email for any interested lifeguards to contact Anchor Aquatic.
4. Danielle Franz proposed the following action items:
 - a. **Claire Corcoran moved the Board approve the expenditure of \$4,000 to purchase a variety of chairs, tables and new umbrella stands for the pool. Ray Sullivan seconded the motion. Vote taken – unanimously approved.**
 - b. **Claire Corcoran moved the Board approve NTE \$900 to have the concrete decking/walkway of pool, exterior of building, entry signs and pool gate power washed. Ray Sullivan seconded the motion. Vote taken – unanimously approved.**
 - c. **Claire Corcoran moved the Board approve \$600 for flowers, potting soil, and planters for the 2022 season. Ray Sullivan seconded the motion. Vote taken – unanimously approved.**
 - d. **Claire Corcoran moved the Board approve a catered pool party on Memorial Day NTE \$1500. Maureen Sherer seconded the motion. Vote taken – unanimously approved.**
 - e. **Claire Corcoran moved the Board approve painting of the interior pool bathrooms with epoxy on floor and walls; and repaint doors and bathroom exterior entry way, NTE \$7,000 from the Special Tax fund. Mike Wurst seconded the motion. Vote taken – unanimously approved.**
5. Danielle is asking the Board to consider swapping out dumpsters. Trash at the pool is a problem and it attracts flies, etc. Perhaps reducing the size of the dumpster and adding another recycle dumpster would help the situation. Danielle and Jean Somers will investigate.

COMMUNITY HOUSE: Tom Schwallenberg reported that the House Committee is interviewing potential contractors and presented a current list of proposed contractors to the Board. Tom is requesting a breakdown of external and internal work.

ENVIRONMENTAL: Kevin Green reported that he and Steve Vanderbosch continue to work on a job description for a property manager. They will be talking to other communities. Kevin will prepare an email blast to the community regarding a Steward planting at Beach Drive boat ramp on Sunday. Between 2013-2017, 25,000 acres of forest was lost in Anne Arundel County and was the worst County

for loss of forest in the state. Replant Anne Arundel provides canopy trees for communities. We should have someone come up with a plan to use the trees.

BEACH: Maureen Sherer reported on the following:

1. Bartlett Tree Company has not completed the pruning work for which they were paid last fall. Maureen has had several phone conversations with them this spring. They admit they are not finished, say they will, and then don't. They are now saying they will be finished by May 6.
2. The two picnic tables are still scheduled to be shipped around May 5. Tommy Grierson has agreed to the job of assembling the tables.
3. Rope fencing: Tommy Grierson has agreed to replace broken sections piecemeal, using the same manila rope. He will start with the approximate 100 ft of rope stored at the Hillsmere House.
4. Volleyball court maintenance. Dave Fredlund has replaced the border markings. We probably need more sand. Dave will provide some more details about quantity and type.
5. Gene's Plumbing has been contacted to turn on the water for the rinse station about mid-May.

PIERS & HARBOR: Steve Vanderbosch reported as follows:

1. **Living Shoreline** – Thanks to the efforts of the District 30A Delegation – particularly the office of Delegate Dana Jones, \$109,000 in grant funds have been included in the State's 2022 Capital Budget for the Hillsmere Shores Living Shoreline Project. The grant is being made to the Federation "...for the acquisition, planning, design, construction, repair, renovation, reconstruction, site improvement, and capital equipping of a marsh and oyster habitat..." at Hillsmere Shores. This will allow us to move forward with full design of the project starting this summer. We will be meeting with the Federation in the next week or two to discuss/plan next steps. We are also still hopeful of receiving a grant from the Anne Arundel County Watershed Restoration Grant Program, estimated to be \$10,000 to \$15,000.
2. **Marina and P&H Operations**
 - At this point, all available slips have been assigned, and the Marina will be full
 - Locks at the Boat Ramps and Boat Park were changed on April 1st by Rich Kuhlman.
 - The replacement electric motor for the Marina Pump Out System from Keco Pump and Equipment was installed on April 15th by Leight Electric.
 - Four water line cut-off valves used to isolate portions of the Water System were replaced by Heidler Plumbing on April 18th for \$1,875.
 - Boat Lifts Unlimited has prepared and we have signed a combined State and Federal permit application for additional boat lifts.
 - On Thursday April 28th Boat Lifts Unlimited performed annual service on the 8 existing boat lifts, and repaired Lift #C1, which had a jammed cable and was all askew, apparently due to operator error. The lift slip holder will be billed for the repairs.
 - Plans are still in the works to make a series of minor improvements to all slips, including: replacing damaged/missing piling caps; adding wooden line hangers on the outer pilings of all slips; and stringing or restringing guidelines between slips.
 - A fuel spill occurred at the Marina on April 26, caused by the boat in slip #42 pumping its bilges. A proposed Termination of Slip Permit letter has been sent to slip holder for this second, repeat violation.

- Kevin Green has obtained 12 switch grass plants and 12 shrubs from the Arundel Rivers Federation to be planted in the West-end berm area of the Marina to try to stabilize the eroding shoreline.
- We obtained a Vegetation Management Plan from AA County to remove two trees at the Kayak Ramp (541 Beach Drive), and to plant four native replacement trees. Buzzy Abbot removed one tree that had fallen in the rain garden/outfall area. The second tree is on the property line with the neighbors, and removal awaits confirmation by the neighbor on cost-sharing.
- Offers have gone out to all those on the Boat Park Wait List for spaces in the Boat Park.
- Blue Heron Property Services will be pressure-washing the Sunset Ramp dock on Monday May 9th.

SECURITY: Claire Corcoran reported on Stay Alert Security hours.

ZONING: Claire Corcoran hasn't heard anything back on property from the County.

ANNAPOLIS NECK PENINSULA FEDERATION: Ray Sullivan reported on improvements with pollution run-off at the Parkside Preserve. Water is clear.

PERMITS: Mike Waters mentioned a permitting issue with 608 Beach Drive. A garage was built, which is fine and is permitted by the County and HSIA, but the resident also built a porch in the back which was not permitted. The resident is getting a permit after-the-fact.

There being no further business, the meeting adjourned at 8:50 pm.

Respectfully submitted,

Jean Somers
Administrator