

**HSIA BOARD MEETING
VIRTUALLY VIA ZOOM
November 19, 2020**

BOARD MEMBERS PRESENT: Mike Waters, Steve Vanderbosch, Ray Sullivan, Phil Jones, Maureen Sherer, Gene Gross, Dave Miles, Chris Grim, Claire Corcoran, (Absent: Mike Wurst, Jay Harper)

ADMINISTRATIVE STAFF: Jean Somers

GUESTS: Danielle Franz

The meeting began at 7:02 pm. Due to COVID-19, this is a Zoom meeting, so members are joining virtually over the internet.

AGENDA: Mike Waters asked if there were any changes to his proposed Agenda. No changes.

MINUTES: Phil Jones moved the Board approve the October Board Meeting minutes, with the following changes:

- Environment, #3 Boat Park – remove sentence “Cannot bump residents out of the Boat Park”.
- Permits – change 2nd sentence to “Dave suggested he needs to do something about residents that submit plans, get a permit and then do something different”.

Maureen Sherer seconded the motion. Vote taken – 7 approved (Steve Vanderbosch, Ray Sullivan, Phil Jones, Maureen Sherer, Gene Gross, Dave Miles, Claire Corcoran); 1 abstained (Chris Grim); motion passed.

TREASURER’S REPORT: Gene Gross reported we have \$268,209.39 in the Operating Account; \$400,347.68 in the money market accounts; \$261,402.28 in the Special Tax Account; for a total of \$929,959.35 as of October 31, 2020. Gene took questions on the Treasurer’s Report and check detail.

1. Gene Gross moved the Board approve the FY2022 General Fund Budget in the amount of \$37,600. Steve Vanderbosch seconded the motion. Vote taken – unanimously approved.
2. Gene Gross moved the Board approve the FY2022 Piers & Harbor Budget in the amount of \$154,500. Steve Vanderbosch seconded the motion. Vote taken – unanimously approved.
3. Gene Gross moved the Board approve the FY2022 Special Tax Budget in the amount of \$723,858 based on 1224 taxable lots to be adjusted downward by \$249 per taxable lot for any decrease in the number of taxable properties lots after verification by the County on the actual number of taxable lots for FY2022. Steve Vanderbosch seconded the motion. Vote taken – unanimously approved.

SECRETARY REPORT: Mike Wurst not present.

ADMINISTRATIVE REPORT: Jean Somers reported the following election results:

President Michael Waters (20 votes)

Vice President David Miles (19 votes)
Treasurer Gene Gross (21 votes)
Secretary Mike Wurst (21 votes)

Jean Somers reported that Come And Get It Day cannot take place in 2021 due to COVID-19. All paperwork and payment will be handled through the postal mail.

PRESIDENT'S REPORT: Mike Waters thanked Kevin Green for his work on the new plantings. Mike is planning to explore an adhoc committee for hiring Project Managers. Mike Waters proposes issuing RFPs for the following:

- Grass cutting/beach trash pickup for three-year term (Gene Gross)
- Pool maintenance and operation for three-year term – two separate contracts (Danielle Franz)
- Rain garden maintenance for three-year term (Kevin Green)
- Pet waste disposal for one-year term (Mike Wurst)

OLD BUSINESS: Steve Vanderbosch revisited the storm drainage issue at the property of Kathy Mahon between 101 Lakeview Drive and 99 Great Lake Drive. The County is currently working on drainage issues on Lakeview Drive. Our hope is that this work will take care of Kathy Mahon's drainage issues. Kathy was supposed to get a quote from an arborist for taking down the tree that is in the swale near her house. Phil Jones went to look at the area. Changing the flow of water would be a major construction project.

POOL: Danielle Franz reported on the following:

1. There was a Pool Committee meeting last Sunday evening, Nov 15. An RFP was shared with the committee members. Once the RFP is finalized, does it need to go to the Board for comment? What are the insurance requirements? Jean Somers will email Dan Friel and ask what insurance we require our vendors to provide. She will add Danielle and Steve to the email. When RFP is complete, Danielle will send to the Board for comments.
2. HSIA received approximately \$12,000 credit for opening the pool later in the season due to COVID-19. The refund will be extended to pool members, as follows:
 - Family - \$75 credit
 - Adult - \$30 credit
 - Youth - \$15 credit

Pool members can elect to be credited this year (deadline date tbd) or have a credit for the 2021 season. Chris Grim suggested we also offer pool members the option to donate their refund. **Steve Vanderbosch moved the board approve the Pool Refund Program discussed for donate, credit, or refund to be arranged with the Pool Chair and the Administrator. Phil Jones seconded the motion. Vote taken – unanimously approved.**

3. Danielle is in dialogue with Anchor Aquatic regarding resurfacing. Anchor Aquatics feels we can wait another year before resurfacing the pool.

BEACH: Maureen Sherer reported as follows:

1. The bench slats, the grill and the children's picnic table are all on order:

Grill and picnic table from Benson Outdoors Total Cost \$1,656.07
Replacement Bench Slats from All Recreation Total Cost \$1,176.60
Total = \$2,832.67

2. Replacement parts for playground slides: Several slides have cracked with age. Phil researched buying replacement parts, and arranged for a representative from All Recreation to meet us at the playground. The rep believes replacement parts are available (or can be made from old molds). We are waiting for him to verify availability. He is also checking on patch options. He did mention the equipment is 26 years old, and in very good shape overall. We want to be able to replace the most seriously cracked part as soon as possible. We are hoping to have the information to make a motion for purchase of the replacement parts at the next board meeting. It will probably be in the \$5000 range.
3. More about bench slats: The All Recreation rep inspected the cracked bench slats. Particularly with the back slats, the rep noticed that the cracks began at the site of the bolts. He suggested that they may have been bolted too tightly when installed. Also, with respect to the suggestion of installing a concrete footing to address uneven settling, Phil has emailed the county to check on the need for a permit, and we are awaiting a reply.
4. Beach water was turned off and winterized on October 30 by Gene's Plumbing.
5. Storm water management: There is a drainage swale along the eastern edge of the Key School field, running parallel to Hillsmere Drive. The swale drains about 18 acres. If this swale were a vegetated swale, it would help to relieve the storm water load on the central vegetated swale of the beach. Kevin Green says that Key School is interested in this project. I recommend helping Key School in any way we can. If Kevin finds that Key School is unable to undertake this project at this time, perhaps HSIA can. In any case, I believe HSIA should be involved in this project. The benefit to the beach would be substantial. Left undone, it negatively impacts our beach. A sanitary sewer line runs below the surface. This limits the sort of equipment which could excavate, as well as limits plantings to species with shallow roots. Neither of these are insurmountable issues. I believe the property in question lies within the county road easement.

PERMITS: Dave Miles reported as follows:

1. Pier extension inquiry – HSIA doesn't have any jurisdiction on piers
2. 127 W. Bayview Drive – Dave hasn't reviewed
3. 101 Magnolia Lane – Dave hasn't received

Dave Miles reported that residents submit plans but then don't build to those plans. Gene Gross mentioned that we don't have any consequences. What are the County consequences? Mike Waters will get with Dave Miles and contact our attorney about building permit issues. Dave mentioned that the website wording needs to be changed. Instead of stating that a HSIA permit is required every time a County permit is required, we need to state any structure needs a HSIA building permit no matter what. Dave will get the correct wording to the webmaster.

PIERS & HARBOR: Steve Vanderbosch reported as follows:

1. Winterized pumpout and water is shut down
2. Security cameras – no update
3. Gravel – no update

4. Over wash of water – this is the third over wash
5. Marina gate has malfunctioned. Steve will be polling the Board members – do we want a gate; do we want a gate and everyone has a key; gate and only slip holders have keys; what kind of gate?
6. Locks & keys for 2021 – trying to use another company. **Steve Vanderbosch moved the Board approve NTE \$3500 for annual keys and locks for the boat ramps and boat park. Phil Jones seconded the motion. Vote taken – unanimously approved.**

SECURITY: Claire Corcoran reported that people are reporting car break-ins. It's not actually break-ins because the cars are left unlocked. Please remind all to lock their cars. The Board discussed security personnel assignments. Mac is taking a leave of absence and we have a substitute in place.

There being no further business, the meeting adjourned at 9:10 pm.

Respectfully submitted,
Jean Somers
Administrator