

**HSIA BOARD MEETING
VIRTUALLY VIA ZOOM
June 25, 2020**

BOARD MEMBERS PRESENT: Michael Waters, Mike Wurst, Ray Sullivan, Claire Corcoran, Phil Jones, Gene Gross, Steve Vanderbosch, Chris Grim, Dave Miles, Jeri Singleton, Jay Harper

ADMINISTRATIVE STAFF: Jean Somers

GUESTS: Kevin Green, Danielle Franz, Al Gruber

The meeting began at approximately 7:05 pm. Due to COVID-19, this is a Zoom meeting, so members are joining virtually over the internet.

MINUTES: Minutes from the May Board meeting were unanimously approved with a minor grammatical correction.

TREASURER'S REPORT: Gene Gross reported we have \$375,415.68 in the Operating Account; \$410,519.92 in the Special Tax Account; \$400,269.48 in the money market accounts, for a total of \$1,186,205.08 as of May 31, 2020. We are approaching the end of the fiscal year. Our Special Tax budget is underspent. \$24,000 not spent in Ground Maintenance, most is rain garden maintenance. Repairs & Improvements only spent \$115,000 since we haven't been able to move forward on the community house. Security is down \$21,000 through May. We have \$175,000 in Funds for Future Use that can be moved around starting July 1.

PRESIDENT'S REPORT: Mike Waters commented on some upcoming projects to include Pay Dirt, LLC work at the marina and beach. A new pump out has been purchased for the marina. **Steve Vanderbosch moved the Board confirm the expenditure of \$6400 for new pump out at the marina, approved by HSIA President. Ray Sullivan seconded the motion. Vote taken – unanimously approved.** Mike Waters mentioned that the beach repairs and beach rails are on hold. Mike Waters signed contracts for rain garden maintenance in separate contracts. Phil Jones spoke about beach maintenance. Kevin Green doesn't agree that we need rain garden maintenance at the east side area wetlands/living shoreline at the beach and said we shouldn't do any maintenance on the rain gardens this year. When the shrubs were cut to the ground, they haven't grown back yet. Phil is questioning at what point we should do something? Kevin and Phil will go together to look at the rain gardens. Mike Waters continued to report that Blue Heron is to clean up the entrance to Hillsmere. The pool motor and pump are replaced. We hope to have the bill so that we can pay before the end of June. The budget cycle is coming up. Budget meetings will be scheduled for July or August.

ADMINISTRATIVE REPORT: Jean Somers reported on the following:

1. We cancelled June and July community events due to COVID-19. Do we want to cancel the August events – the Community Picnic and the August Happy Hour? Consensus is to leave the dates on the calendar and wait and see what happens with COVID-19.
2. The number of people that can still gather for outside social events at our beach is still at 10 or less.

3. The Annapolis Run for Shelter will now be a virtual event. The Race will not be happening through our community on September 13. The Race coordinator sent us an email to say how grateful they are that Hillsmere continues to allow the ½ marathon through our community and looks forward to being back next year.

POOL: Danielle Franz reported that the pool is scheduled to open on Saturday, June 27. Twenty memberships have asked for refunds so far. We've removed most of the pool furniture and roped off an adult only area by the bathrooms. Two main staff members have returned and we don't have any international staff this year due to COVID-19. Anchor is hiring gatekeepers that are not lifeguards. Mike Waters and Jay Harper are working on an electronic entry system; check in via iPad. Danielle asked Mike Waters if the system will be ready by opening day this Saturday? Mike said yes. No Key Camp swim and no Hammerheads swim team this year. There are a couple different organizations that have requested use of our pool. Al Gruber is on this zoom meeting and has been working with two organizations to establish contracts, as follows:

- Al Gruber reported that two organizations are looking for outside facilities: Annabelle Lobe swim lessons and NAAC (Navy swim). Both are waiting for final contracts. Annabelle will offer swim lessons before the 11 am pool opening and will sanitize. Annabelle gives priority to Hillsmere residents. NAAC will also be at the pool before it opens and has intricate operating COVID protocols in place. The income for the pool will be \$1000 from Annabelle and \$7200 from NAAC. Both want to start next week. Anchor Aquatics is okay with these arrangements. Mike Waters asked if anyone wants to speak against this? Discussion. Question about Hillsmere resident appreciation days? The Anchor Aquatic policy this year is "no guests allowed". Danielle will have to check with Anchor about Hillsmere resident appreciation days. We may have to pick the day based on usage. These are unprecedented times, so we're not sure how all of this will work.

Mike Waters thanked Al Gruber for his work on these two contracts and for joining us during our zoom Board meeting.

ZONING: Claire Corcoran mentioned that we have zoning issues in our community, but the County isn't doing anything during COVID-19.

SECURITY: Claire Corcoran reported that we have a lot of non-residents coming to the beach and marina. Mac is working 40 hours/5 days a week. Delonte is working 2 days/6 hours a week. The marina has become an issue. And when the guard leaves the beach to check the marina, the beach becomes an issue as people get in while no guard is on duty. Steve Vanderbosch would like to have a guard sitting at the marina from 12-6 pm on weekends from July 4 through Labor Day weekend. Piers & Harbor and Security will split the costs of weekends, so no increase in the Security budget. Claire bought security tee shirts and ball caps for volunteers. Claire asked if there were any objections to having a guard at the marina? Discussion. The Board supports a guard at the marina.

ENVIRONMENTAL & SHORELINE PROTECTION: Kevin Green reported on a mini-planting grant from Chesapeake Bay Trust. Kevin is working with a group on protocols on how to engage the community with a September or October planting. We also received a \$720 grant from Unity Gardens for marsh grass plantings at the sandspit at the marina (jetty at the end). Kevin reported that DNR is not telling anyone if grants have been awarded due to COVID-19. DNR might not be able to make awards through

FY21. HSIA should set aside funds for shoreline work at the marina in case awards do not go through. HSIA should go to contractors to see if we could get funding. Gene Gross mentioned we have \$175,000 Funds for Future Use if voted on by the Board. The marina portion of the project for design and permitting is approximately \$28,000. **Steve Vanderbosch moved the Board approve up to \$30K for design of shoreline restoration along marina sandspit. Dave Miles seconded the motion. Discussion. Motion tabled to next month.**

BEACH: Jeri Singleton reported that she tried to have an engineer come to the beach to look at the sink hole. Jeri invited the Board to come look at the sink hole. Kevin Green and Ray Sullivan came. Jeri wants Kevin Green to take over the sink hole issue since he is the Environmental & Shoreline Protection Chair. Pay Dirt, LLC gave bids to add rock to the marina and Kevin Green can ask Pay Dirt to fill the sink hole at the beach. We have a quote from Pay Dirt, LLC for \$6150 for Beach revetment. **Ray Sullivan moved the Board approve the proposal of Pay Dirt, LLC for the Beach in the amount of \$6150, plus an approximate \$3000 for additional stone if needed, to install rip rap along the shoreline and inspect and repair the 4" pipe, backfill, and place rip rap. Dave Miles seconded the motion. Vote taken – 7 in favor (Claire Corcoran, Steve Vanderbosch, Gene Gross, Ray Sullivan, Dave Miles, Mike Wurst, Chris Grim); 1 opposed (Phil Jones); 2 abstained (Jeri Singleton, Jay Harper); motion passed.**

PERMITS: Dave Miles left the meeting for a moment, so Mike Waters reported that Paul Barnes doesn't have his County permit yet, so we couldn't have an interim meeting in June for his variance request.

HILLSMERE HOUSE: Mike Waters reported that Tom Schwallenberg is doing better, so we will have an update on the Hillsmere House at the next Board meeting.

NOMINATING COMMITTEE: Mike Waters asked for suggestions of who to be on the Nominating Committee. The Committee will meet in July.

Steve Vanderbosch mentioned that he will be preparing an RFP for a survey for Piers & Harbor facilities. Proposals in mid-July and will be brought to the Board in late July.

There being no further business, the meeting adjourned at 9:20 pm.

Respectfully submitted,

Jean Somers
Administrator