

**HSIA BOARD MEETING
THE KEY SCHOOL
May 29, 2014**

BOARD MEMBERS PRESENT: Christian Elkington, Suzanne Martin, Bill Anderson, Ray Sullivan, Noel Gasparin, Mark Carroll, Helene Raven, Mike Penn, (Absent: Kathy McFadden, Steve Vanderbosch, TJ Hurlburt)

ADMINISTRATIVE STAFF: Jean Somers, Jim Schwallenberg

GUESTS: Phil Jones, Wayne Martin, Shendon Grove, Kate Grove, Orlie Reid, Travis Loop, Brooke George, Kate Brew, Suzanne Martin, Linda Elkington, Jeri Singleton

Christian Elkington called the meeting to order at 7:05 pm. Quorum present.

MINUTES: Bill Anderson motioned approval of the minutes. Suzanne Martin seconded the motion. Vote taken – unanimously approved.

TREASURER’S REPORT: Suzanne Martin reported that there is \$291,391.75 in the Operating Account; \$80,805.09 in the Special Tax Account; for a total of \$372,196.84.

APPEALS & AGENDAS: Shendan and Kate Grove are requesting approval to offer paddle board instruction at the community beach (see attached proposal). The Groves would like to offer 1 hour or 1.5 hour classes during the weekdays when boat traffic is low. Much discussion. **Helene Raven motioned the Board approve Shendon and Kate Grove meet with Steve Vanderbosch (Board member) to work out details and bring proposals back to the Board at the June Board meeting. Bill Anderson seconded the motion. Vote taken – 6 in favor, 1 abstained (Ray Sullivan).**

PRESIDENT’S REPORT: Christian Elkington reported on the following:

1. The front page of the *June Sea Breeze* has a report from our Memorial Day service honoring veterans.
2. An email vote was taken for emergency repair on the pool (emails attached). The initial estimate to solve filtration problem at the pool was NTE \$5000. Christian Elkington motioned for approval via email. Motion passed. Christian thanked everyone for their quick response. Repairs have been accomplished.
3. A community email was sent to inquire about speeding in Hillsmere. 150 responses were received. Christian is arranging with Anne Arundel County to install speed monitoring and unmarked police cars shooting radar.
4. Mosquito spraying begins June 12, timeframe is 7:30 pm on Thursdays to 2 am on Fridays. Spraying continues through October.
5. There is a variance request for 163 E. Bay View Drive; vacant lot with wood fence on creek side. Hearing on June 28 – no additional information at this time. Christian would like a sense of whether the Board feels we should do something about this. **Mike Penn motioned the Board oppose the variance for 163 E. Bay View Drive. Mark Carroll seconded the motion. Vote taken – unanimously approved.**

6. Pool renovations can be funded three ways; with Special Tax fund, using a bond, or a loan of Special Tax money.
7. HSIA is planning a larger July 4th celebration this year, from parade to fireworks, all day activities at the beach, pool, marina, etc.

BEACH: Kate Penn reported that the shoreline revetment is nearing completion. Final inspections, some planting to vegetate swale and outfall in center of beach will happen soon. The following was done: repairs to concrete wall, drainage installed, wood bulkheads replaced, stone revetment in place, two stone weirs installed, minor activities planned. Thank you to Paulette and Tom Schwallenberg for repainting the ladybug. Future projects include dig out drainage pipe and install wash off shower.

1. Bill Anderson commented that the contractor took nettle net cable down from brackets and said it is not his responsibility to put the cable back. Kate responded that all the brackets are rusting and are obsolete. The contractor responsible for maintaining the nettle net will be taking care of this issue.
2. Bill Anderson commented that rip rap is not back to the tree on the west side of the point. The sand is washing away. Kate responded that plantings will be done at that spot and it is not a high wave area.
3. Phil Jones commented that when the community voted on the now completed concept, that concept included putting stone all the way to the tree. The contractor took out trees and shrubs and dumped sand on top of sea grasses. Kate responded that no trees were removed. One tree had a limb cut. Sand was placed because it is the ideal plant medium for what is going to be planted there.
4. Suzanne Martin asked when the planting would be done. Kate responded that planting will be done in two weeks.

POOL: Linda Elkington reported that the pool has taken in \$76,500 for the season. We are expecting more memberships. Linda has processed 700 member cards. We have a new pool company, new lifeguards and a new check-in procedure with bar coded membership cards. This last Monday, there were 275 people enjoying the pool. We have some unexpected expenses. Helene Raven commended Linda on her hard work and patience.

SECURITY: Christian Elkington reported for Matt Franz that we have ticketed seven vehicles with tow warning. No repeat violators.

WELCOMING: Christian Elkington reported for Kathy McFadden that the Welcoming Committee is including 1 free family pool pass in the welcoming bag.

OLD BUSINESS: Emergent/Emergency Funding – Christian Elkington motioned the Board permit approval of funds in pool situations consistent with the budget and the existing pool contract with the approval of pool chairperson(s) and the President of HSIA with prompt notification to the Board. Mark Carroll seconded the motion. Vote taken – unanimously approved.

NEW BUSINESS:

1. **Changes to Pool Membership Procedures** – minor changes are being made every day. Not enough info yet to make changes to the procedures.
2. **Delegations of Authority** – **Christian Elkington motioned that all delegations of authority shall be in writing. Each delegation shall be specific on the authority granted. When appropriate, delegations shall be posted in a conspicuous location and a copy shall be provided to each contractor where applicable. Bill Anderson seconded the motion. Vote taken – unanimously approved.**
3. **HSIA Delinquent Payments** – **Christian Elkington motioned that no applications for HSIA membership, Pool membership, Slip Waiting List, ramp keys, slips, party reservations or any current or future membership or service offered by HSIA shall be processed if applicant has an outstanding debt until such debt is paid in full. The President, HSIA may waive this requirement at his or her discretion with an agreed upon time payment plan in writing. Bill Anderson seconded the motion. Vote taken – unanimously approved.**
4. **Key School Traffic Study** – **Ray Sullivan motioned that the traffic study requested by Key School being completed because of purchase of athletic fields be extended for the Hillsmere Campus. Christian Elkington seconded the motion. Vote taken – 1 in favor (Ray Sullivan); 6 opposed (Mike Penn, Mark Carroll, Noel Gasparin, Helene Raven, Bill Anderson, Suzanne Martin)**

At this time, the meeting was suspended for a closed meeting, 9:15 pm.

Reopened June board meeting and there being no further business, the meeting adjourned at 9:25 pm.

Respectfully submitted,

Jean Somers
Administrator