

**HSIA BOARD MEETING  
THE KEY SCHOOL  
March 31, 2011**

**BOARD MEMBERS PRESENT:** Bill Shuman, Bruce Walker, Christian Elkington, Ray Sullivan, Phil Jones, Bill Anderson, T. J. Hurlburt, Kate Penn, Mark Jones, Tracy Stanley

**ADMINISTRATIVE STAFF:** Jean Somers

**GUESTS:** Michael Stewart, Resley Stewart, John Bogaczyk, Jeri Singleton, Craig Merrell, Caroline Ewing, Helen Raven

Bill Shuman called the meeting to order at 7:15 pm

Ray Sullivan introduced Hillsmere residents Michael Stewart and John Bogaczyk. Mr. Stewart made a presentation (attached) about a stormwater issue near his property at 636 Riverside Drive.

Minutes from the February Board meeting were accepted as amended. Additions/corrections as follows. Delete from Piers & Harbor, Line 5: "Due to a misunderstanding" replace with "The resident said he thought he was paying a refundable deposit for the slip." Delete from Property: "APS is using high end renovation companies."

**TREASURER'S REPORT:** Bruce Walker reported as follows.

Comments: Overall, no cash flow problems projected until August.

General Fund:

1. We have a new renter as of mid-February in the rental house, Expenses paid for by APS and we owe to APS have risen to \$3,159 (includes Feb. payment of \$300 for Griffith Gold Plan and bringing our maint. escrow back up to a positive \$400) but any income was offset by our debt to APS. The Cash Flow Report shows the rental income, APS fee, and maintenance fees for February but the Treasurers report does not as we had not received APS report (Treasurer's Report will be fixed in March. Shown on the Cash Flow Report: of Feb. income, \$501.43 in maint. expense was deducted leaving \$2658 maint deficit going into March.
2. We paid the electric and waste water utilities for the rental house while vacant - driving us over budget.

Piers & Harbors: Overall looks good: Contingency fund now has \$57,013.

1. Income is 114% of plan with 100% of slip rentals, dingy racks, canoe racks paid!!!!!!!
2. January utility bill was a whopping \$1327 and February came in at \$1250 because of the ice eaters. We will probably go over on utility budget again this year.
3. From Come And Get It Day and on: 18 slips out of 120 not paid; 20 out of 50 boat park spots not paid; 21 out of 50 dinghy/canoe racks not paid.

Special Tax Fund:

1. Security expenses ran higher than plan for July, August, September, October, and November so we will reduce April and May costs.

**PRESIDENT'S REPORT:** Bill Shuman mentioned that we have a new Police Captain for the Southern District. We had a good relationship with the previous Captain and Bill hopes to establish the same rapport with the new Captain. Bill introduced Caroline Ewing and Craig Merrell. They spoke to the Board about the upcoming fundraiser "Run for Shelter" to support the Lighthouse Shelter in Annapolis. Plans are to have a 5K run in Quiet Waters Park and a 1/2 marathon to include Quiet Waters Park and a loop around perimeter of Hillsmere. Bill Shuman mentioned that committee reports should be sent out by email prior to our board meetings.

**ADMINISTRATIVE:** Jean Somers said that the deadline for the March Sea Breeze is tomorrow. We are announcing our 3<sup>rd</sup> annual Easter Egg Tree Contest. Children age 12 and under can guess how many eggs are on the tree at 425 Hillsmere Drive. Many calls/complaints to voice mail regarding a dump truck parked at 121 Meade Drive.

**BUILDING PERMITS:** Bill Anderson reported 8 permits issued to date with no issues. Resolved 625 Beach Drive and 510 Birch Drive.

**PIERS & HARBOR:** Mark Jones reported that he is getting estimates for repair and backfill work on pier to stop erosion. **Mark Jones motioned the Board approve \$325 to replace the sewage pump box. Seconded by Kate Penn. Vote taken – unanimously approved.** Bill Anderson asked if Piers & Harbor would be charging a late fee for slip holders that haven't paid their slip fee by a certain date. Mark Jones said he would discuss a due date at the next Piers & Harbor meeting.

**BEACH:** Kate Penn reported as follows:

1. The fence installation continues as planned
2. Preliminary bids are in for electrical, well, drainage, and play equipment. ATCS has begun the permit process. We hope to have a contractor selected by our April meeting, and to start work in mid-May. The only significant problem with the play equipment remains the surfacing issues. We have received a preliminary approval from the Critical Area Commission for artificial turf, so no variance would be required. However, the cost is significantly higher than anticipated; preliminary estimates are around \$30,000. All other solid surface materials would require a variance, which would eliminate any cost savings recognized by the change in material. Loose fill materials were rejected because they would be washed onto the beach and into the river, causing contamination, and requiring routine maintenance and replacement. Pea gravel is not allowed due to fall height restrictions. Exploring possible grants from both playground providers and environmental resources.
3. Work projects: The emergency clean up day after the storms was very successful, with about 20 adults and youth attending. The scheduled work project was postponed due to forecasted inclement weather, although the day turned out to be very nice. Rescheduling for mid-April.
4. Shoreline: Submitted our list of questions and design changes to EMS. Expect a response early next month.
5. Equipment: Will be replacing the grills with a single, larger grill, as approved at last months board meeting. The grill will be installed after drainage work is completed in May. Ordered hardware to install the tire swing and handicapped swing. Expect delivery in time for installation at our April work project.

**Kate Penn motioned the Board approve \$500 for swing hardware. Seconded by Mark Jones. Vote taken – unanimously approved.**

**SECURITY:** Bill Shuman reported for Kevin Green that a resident on Kuethe Drive reported items stolen from an unlocked vehicle. The same resident reported vandalism last year. Resident suggested that Blueguard not use flashing light.

**ANNAPOLIS NECK PENINSULA FEDERATION:** Ray Sullivan reported that the “Save Your Annapolis Neck” meeting was a success. There is a Board of Appeals hearing scheduled for Tuesday on the Giant gas station.

**STORMWATER:** Ray Sullivan reported that he is coordinating with Key School on maintaining community rain gardens. There is an article in the Sea Breeze submitted by a Hillsmere resident on the dangers of fertilizer. Paper bags will be used at the beach cleanup instead of plastic bags.

**ENVIRONMENTAL:** Bill Shuman reported for Kevin Green that Kevin and Chris Moore (AA Country Watershed Stewards) are working with Key School science teachers to incorporate upkeep of the Phipps Lane raingarden into the students' curriculum. Last Friday, 17 Key fourth graders and two teachers toured the gardens and met with Suzanne Etgen from the AA County Arlington Echo Outdoor Center, Kevin Green and Christian Elkington. The students used their study of pollutants to understand how the gardens filter stormwater runoff.

**POOL:** Bruce Walker went over the proposed 3-year pool budget (attached). Much discussion followed. **Bruce Walker motioned the Board approve the categories and fees as follows:**

<b>Family</b>	<b>\$350</b>
<b>Single</b>	<b>\$140</b>
<b>Youth</b>	<b>\$ 70 (4-16 yr old)</b>
<b>Guest</b>	<b>\$ 3 each visit</b>

**Non Member Coupon Book \$100 before season; \$120 after season starts**

**Seconded by Christian Elkington. Vote taken – 9 in favor; 1 abstained (Phil Jones).**

**POOL SECURITY:** Bill Shuman discussed handouts about an alarm system at the pool (attached). **Bill Shuman motioned the board approve up to \$3000 for an ADT alarm system with a monitoring fee of \$66 per month. Seconded by Bruce Walker. Discussion followed. Vote taken – 9 in favor; 1 opposed (Phil Jones).**

**ANCHOR AQUATICS CONTRACT:** Bill Shuman motioned the Board approve the contract with Anchor Aquatics. Seconded by Kate Penn. Discussion. Vote taken – unanimously approved.

**POOL RULES:** Bill Shuman motioned the Board adopt last year's pool rules with modified membership categories and any other changes adopted at tonight's meeting. Seconded by Kate Penn. Vote taken – unanimously approved.

**POOL EQUIPMENT OFFER:** Bruce Walker went over the proposed purchase of HPA equipment (attached). **Bruce Walker motioned the Board approve a counter-offer for all the items listed on the HPA offer dated 3/29/11 plus other items owned by HPA that were not listed including all safety and pool operations equipment. Discussion.** Board members will meet at the pool to inspect equipment and special board meeting will be scheduled to discuss offer. Motion withdrawn.

**OLD BUSINESS / NEW BUSINESS:** None

There being no further business, the meeting adjourned at 10:15 pm.

Respectfully submitted,

Jean Somers  
Administrator