

**HSIA BOARD MEETING  
THE KEY SCHOOL  
June 30, 2016**

**BOARD MEMBERS PRESENT:** Mike Penn, Lindsay Abruzzo, Brooke George, Steve Vanderbosch, Gene Gross, Noel Gasparin, Ray Sullivan, Amy Donovan, Kathy McFadden (Absent: Jerry Lichtenberg, Lori Nichols-Hogbin)

**ADMINISTRATIVE STAFF:** Jean Somers, Kellyann Pavkov

**GUESTS:** Sandra Anderson, Marilyn Carpenter, Phil Jones, Paul Barnes, Helene Raven, Marc Morlock

Mike Penn called the meeting to order at 7:05 pm. Quorum present.

**MINUTES: Steve Vanderbosch moved to approve the May Board meeting minutes. Ray Sullivan seconded the motion. Vote taken – unanimously approved.**

Mike Penn recognized Sandy Anderson. Sandy wanted to thank the Board and everyone that showed her family compassion and support during the time of her husband, Bill's, passing. It meant so much to Sandy and her family. Sandy wanted to thank Steve Vanderbosch for all his efforts. The Board voted to honor Bill Anderson at the marina by placing a sign in his name. Steve Vanderbosch spoke about the signage and said the naming of the marina is on hold until Sandy's family can discuss. We hope to dedicate at the Pig Roast. Sandy also mentioned that she had donated a swing at the beach which is now damaged. Sandy will work with Marilyn Carpenter to choose a sturdier, EPA approved swing. Per doctor's orders, Sandy is not allowed to garden for four months, therefore cannot maintain the plants at the community entrance. Sandy asked the Garden Club to maintain the entrance and the islands. Sandy would also like to thank Kate Penn for all her work and efforts at the beach.

**TREASURER'S REPORT:** Gene Gross reported that we have \$497,190.52 in the Operating Account, \$129,733.86 in the Special Tax Account, for a total of \$626,924.38. Tonight is the last night of our fiscal year. FY2017 starts tomorrow, July 1. Gene is forming a Budget Committee which will meet in August, September and October to be ready to present a FY2018 budget to the Board at the October Board meeting and then at the November General meeting.

**ADMINISTRATIVE REPORT:** Ray Sullivan would like to see the Sea Breeze return to postal mail for every resident. Jean Somers reported that approximately 400 properties are receiving the Sea Breeze via postal mail and approximately 400 are receiving the Sea Breeze via emailed link. We've made great strides to make sure all residents, including new residents, are aware of the options for receiving the Sea Breeze. It was decided that HSIA may mail certain issues of the Sea Breeze, for instance election issues, to every resident via postal mail.

**PRESIDENT'S REPORT:** Mike Penn reported that the house at 105 Huse Drive is no longer a sober house. The rooms are still rented by the week. The renters living there tried to go to our beach. Unless they have a long-term lease, then cannot go to the beach. Steve Vanderbosch heard that the noise level in the house is down. Mike reminded the Board that we have election of officers in the Fall. Ted Shepherd is stepping down as our Nominations Chair. We need to make sure everything about our election is timely portrayed in the Sea Breeze.

**POOL:** Brooke George reported that we have almost 900 members for the pool (150 family memberships; 25 youth memberships; and 90 adult memberships). Brooke is working with Anchor Aquatics on the lifeguards assigned to our pool. There are some behavioral issues with some of the children attending the pool. Brooke is working with the lifeguard manager regarding these issues. Brooke is working on a formal warning letter. The July 4<sup>th</sup> party is scheduled from noon to 4 pm. The Pool Committee will provide burgers, dogs, popsicles, and games. Bring a dish to share. Pool finances are good. In the Fall, the Pool Committee will be looking at the activities that take place in the morning before the pool opens – specifically Key Camp. There is not a lot of downtime from the end of Key Camp to the opening of the pool at 11 am. The lifeguards don't have much time to vacuum and be ready to open. For this reason, Brooke would like to purchase an automatic pool cleaner. **Brooke George moved the Board approve \$2,900 out of the Pool Maintenance budget for an automatic pool cleaner that Anchor Aquatic will purchase and maintain. Ray Sullivan seconded the motion.** Steve Vanderbosch questioned if this purchase increases the annual operating expense. Brooke answered no. **Vote taken – unanimously approved.**

**COMMUNICATIONS COMMITTEE:** Kellyann Pavkov spoke in the absence of Lori Nichols-Hogbin. Lori and Kellyann have been working on the HSIA website. They would like to know what the Board wants the website to look like. HSIA will pay someone to create the website and Lori and Kellyann will maintain it. We are working toward submitting paperwork online and accepting online payments. Kellyann said that anyone that has any input on the website, to please contact Lori or her.

**COMMUNITY CENTER SURVEY:** Kellyann presented the Community Center Survey results along with residents' comments. Kellyann explained how the results were compiled. Sixty percent of mailed in responses left the first question blank. We assume the first question was not noticed when the resident completed the mailed in version. It is recommended that everyone go through the comments. Brooke George mentioned that the survey shows interest, but moving forward, Brooke recommends another survey to give more tangible options; for example size, cost, etc.

**COMMUNITY CENTER COMMITTEE:** Paul Barnes, Community Center Committee member, spoke representing the Community Center Committee. The Committee has numbers on size, cost, etc. Question was posed "what does the Committee need to take the next step?" Marc Morlock arrived and also spoke for the Community Center Committee. The Committee would like approval of \$15,000 for surveying/feasibility study of the property, coordinating with engineers/architects. Mike Penn tasked the Committee with giving the community more than one option for size and cost of the community center. Gene Gross requested the Committee send to the Board any info they have on size, cost, etc., so that the Board can review the information before the next board meeting. Gene Gross said he can work with the Committee on another survey if one needs to be prepared. Kathy McFadden recommends a board member be appointed to the Committee. Ray Sullivan would like to be on the Community Center Committee.

**PIERS & HARBOR:** Steve Vanderbosch reported that there are three unassigned slips and additions to the slip waitlist. A new bench has been installed; thank you Noel Gasparin for the bench donation. The marina is becoming a very popular place for stand up kayaks and paddleboards. The parking lot is crowded. Life ring cabinets will be installed in two weeks. The boat ramps will be power washed in July. Seventy-two copper tops on pilings need to be replaced. **Steve Vanderbosch moved the Board approve the expenditure of up to \$2,500 for the purchase of copper or plastic piling caps to replace damaged/missing piling caps in the marina. Kathy McFadden seconded the motion.** **Vote taken – unanimously approved.** The County agreed to pave the first 80 feet of the marina driveway. The drainage ditch needs to be replaced. **Steve Vanderbosch moved the Board approve**

**the expenditure of funds, not to exceed \$2,500, for landscaping services to restore the drainage ditch along the north side of the marina driveway. Ray Sullivan seconded the motion. Vote taken – unanimously approved.** Gravel has been spread at the Beach Drive boat ramp. Steve is working with Kevin Green and South River Federation to tear out ivy. The kayak racks have been inspected. There are a few vacancies on the racks. The Sunset boat ramp replacement will be a Fall or Winter project. Steve is waiting for the completion of a boundary survey for the Boat Park. Steve will be changing to angled parking in the Park.

**BEACH:** Marilyn Carpenter reported on the following. The beach gate will remain open until 10 pm on Sunday and Monday, July 3 and 4.

Completed projects:

- Grill for small pavilion has arrived. Will be installed after painting is complete.
- Re painted large pavilion grills
- Netting to keep away jellyfish has been inspected and lowered.
- Replaced defective swing harness
- Erased the graffiti on slide
- Placed a trash can for ashes at large pavilion. Steve Vanderbosch replaced the 2 broken benches

Projects in process:

- Replacement playground equipment has been ordered & will be installed around July 20 (stairway & cargo net ladder)
- Rope fence in process of being replaced
- Electrician will come to fix electrical outlets at large pavilion
- Ordered new signs for entrance
- Small pavilion is nearing its overhaul
- Large pavilion has been sanded, repaired and primed by Kenny Turner, a volunteer in the neighborhood. Marilyn hired Tommy Grierson to finish the priming and painting.
- Tommy and Steve have been trimming a partially dead tree. They're deciding the fate of the tree.

Future projects:

- Garden club would like to add another bench in memory of someone. They will provide the money.
- Sandy Anderson would like to have the swing replaced.

Marilyn has approval from a previous meeting to purchase picnic tables for the small pavilion. Marilyn needs additional funds for the purchase. **Steve Vanderbosch moved the Board approve additional money in the amount of \$1,500, to purchase 2 adult picnic tables and one children's table for the small pavilion. With this increase, the total amount of the purchase is NTE \$3,000. Ray Sullivan seconded the motion. Vote taken – unanimously approved.**

**OLD BUSINESS / NEW BUSINESS:** None.

There being no further business, the meeting adjourned at 9:05 pm.

Respectfully submitted,

Jean Somers  
Administrator