

**HSIA BOARD MEETING
THE KEY SCHOOL
January 31, 2013**

BOARD MEMBERS PRESENT: Christian Elkington, Kathy McFadden, Nancy Fulton, Shannon Frece, Ray Sullivan, TJ Hurlburt, Bill Anderson, Helene Raven, Tracy Stanley (absent – Perry Geib, Noel Gasparin)

ADMINISTRATIVE STAFF: Jean Somers

GUESTS: Jeri Singleton, Mike Drucis, Phil Jones

Christian Elkington called the meeting to order at 7:00 pm. Quorum present.

MINUTES: Minutes approved with the following changes:

1. OLD BUSINESS – regarding purchase of Dove Lane, change the wording of “Key School does not wish to purchase the land” – to – “Key School wishes to purchase the land.”
2. The meeting adjourned at 9 pm – add the words “due to power failure.”

TREASURER’S REPORT: Nancy Fulton reported that we’ve been paying normal monthly bills and nothing is out of the ordinary. We are on budget.

PRESIDENT’S REPORT: Christian Elkington reported that the Piers & Harbor loan closed. The amount of the loan is \$242,000. Christian modified the Piers & Harbor budget to reflect the loan. Christian reported that a Crystal Spring Traffic Study (an independent evaluation) reports how Crystal Spring is going to impact traffic, schools, etc. An ad hoc committee from neighboring communities is being formed.

BEACH: Christian Elkington reported we filed all applications for permitting on beach renovations. The beach renovations are going to have to take place during the summertime. The project is split between two fiscal years.

POOL:

1. Christian Elkington reported that the Anchor Aquatic contract was automatically renewed.
2. We are required by March 31 to have an installed, operable defibrillator on site. Anchor Aquatic has a contract that includes installation and maintenance. **Kathy McFadden motioned the Board approve acquisition to include installation and maintenance of an AED not to exceed \$2500 with Anchor Aquatic. Nancy Fulton seconded the motion. Discussion followed. Vote taken – unanimously approved.**
3. Mike Drucis, Pool Chair, reported that at the last Pool Committee meeting there was a discussion of increasing pool membership. The Pool Committee is investigating other communities to possibly join our pool. Black Walnut Cove is a possible community. Discussion followed. The Pool Committee has Board approval to research this.

4. The Pool Committee is considering three open house dates, where anyone in the community can come and use the pool. Two possible dates are Saturday and Sunday of Memorial weekend. The other date would be in June.
5. The Key School Camp contract is the same as last year. The Camp dates are June 24-August 2, Monday through Friday, with no camp on July 4 or 5. Key Camp has no objection to opening one lane for laps before the pool opens daily at 11 am. **Kathy McFadden motions the Board approve the contract for Key Camp. Nancy Fulton seconded the motion. Vote taken – unanimously approved.**
6. Key School Swim Club – Key School is requesting use of our pool for the Key Swim Club. This would be 10 children to swim daily, from 1-3 pm, at \$3 per swimmer. Two adults will supervise. HSIA is offering to approve as long as Key School purchases a family membership. **Shannon Frece motions the Board approve negotiations with Key School Swim Club for a minimum of a family membership, with guest fees, for June 17-July 26. Kathy McFadden seconded the motion. Vote taken – unanimously approved.**
7. The freezer at the pool is very large and uses a lot of electricity. Christian Elkington approved funding to replace the freezer with a smaller, more efficient one.
8. Vending machines – The Pool Committee voted to terminate the vending machine agreement. The machines don't make much money. **Helen Raven motioned the Board approve terminating the agreement with the vending machine company and removing the vending machines from the pool area. Shannon Frece seconded the motion. Vote taken – unanimously approved.**

COMMUNICATIONS: Phil Jones reported on the Communications Committee. The purpose of the Committee is to build community spirit and build communication back to what it was years ago. Phil Jones submitted a Communications Committee Project List (attached). The Committee wants to figure out a way to get better attendance at meetings. Also looking at the website. Michael Gray, the HSIA Webmaster, would like an ad hoc website committee formed.

BUDGETS:

1. **Ray Sullivan motioned the Board approve the 2014 General Fund budget. Bill Anderson seconded the motion. Vote taken – unanimously approved.**
2. The 2013 Piers & Harbor budget has been modified to reflect the Piers & Harbor loan of \$242,000. **Ray Sullivan motioned the Board approve the amended 2013 Piers & Harbor budget. Bill Anderson seconded the motion. Vote taken – unanimously approved.**
3. **Ray Sullivan motioned the Board approve the 2014 Piers & Harbor budget. Kathy McFadden seconded the motion. Vote taken – 8 in favor; 1 opposed (TJ Hurlburt); motion approved.**

NEW BUSINESS: Hillsmere Elementary School is requesting to host a 5k road race in Hillsmere on March 23 from 9-10 am. **Helen Raven motioned the Board approve the Hillsmere Elementary School 5k road race on March 23. Shannon Frece seconded the motion. Vote taken – unanimously approved.** The Lighthouse Run For Shelter is requesting their annual road race take place in conjunction with a race at Quiet Waters Park on September

29. Kathy McFadden motioned the Board approve the Lighthouse Run For Shelter on September 29. Ray Sullivan seconded the motion. Vote taken – unanimously approved.

OLD BUSINESS: Piers & Harbor rule 5.2 in the Marina Rules (due dates) needs to be changed. Rule needs to be posted to the website.

CONTRACT: Bill Anderson's contract is submitted for calendar year 2013 at the same rate as 2012. **Kathy McFadden motioned the Board approve Bill Anderson's contract for 2013 as written. Ray Sullivan seconded the motion. Vote taken – 8 in favor; 1 abstained (Bill Anderson).**

TREE REMOVAL: An estimate has been received from CKA Tree Service (Buzzy Abbott) to remove dead trees in the Boat Park for \$2500. **Nancy Fulton motioned the Board approve the contract NTE \$2500 with CKA Tree Service for removal of trees in the Boat Park. Helen Raven seconded the motion. Vote taken – 8 in favor; 1 abstained (Ray Sullivan).**

GRADING & LAWN RENOVATION: Christian Elkington reported that additional repairs are needed at the pool property and repair of land from a motorcycle rider. Turf reestablishment is \$1500 and grading is \$516. **Christian Elkington motioned the Board approve NTE \$2060 to Grass Roots for grading and turf reestablishment at the pool area. Kathy McFadden seconded the motion. Vote taken – unanimously approved.**

LAWN MAINTENANCE: Christian Elkington went over bids for community lawn maintenance (attached). Discussion followed. **Nancy Fulton motioned the Board approve the contract with Price Cutters. Bill Anderson seconded the motion. Vote taken – 8 in favor; 1 abstained (Christian Elkington).**

WELCOMING: Christian Elkington appointed Kathy McFadden as the Chair of the Welcoming Committee.

MARINA BENCH: Ray Sullivan motioned the Board approve NTE \$300 for a 5' garden bench for the marina. Nancy Fulton seconded the motion. Discussion followed. Motion withdrawn.

There being no further business, the meeting adjourned at 9:30 pm.

Respectfully submitted,

Jean Somers
Administrator