

**HSIA BOARD MEETING
THE KEY SCHOOL
January 26, 2012**

BOARD MEMBERS PRESENT: Bill Shuman, Shannon Frece, Ray Sullivan, Helene Raven, Perry Geib, Christian Elkington, Bill Anderson, Bruce Walker, Mark Jones, TJ Hurlburt

ADMINISTRATIVE STAFF: Jean Somers

GUESTS: Noel Gasparin, Kevin Green, Jon Crudele

Bill Shuman called the meeting to order at 7:10 pm. Quorum present.

Minutes from the December Board meeting were accepted with the following change:

Grass Cutting – last sentence should read...Christian asked all vendors to send a final bid before the next board meeting.

TREASURER’S REPORT: Bruce Walker reported as follows:

General Fund:

1. Membership dues: As of December 3, we have 611 members yielding dues of \$9170. (budget for 2012FY is \$9000)
2. Admin charges ran a little high due to purchase of a new computer for the administrator.
3. Beach strip sale expenses were \$1815 in December bringing YTD total to \$7,777 and two year total to \$16,218.65. These expenses will be split 50/50 with the buyers at closing.

Piers & Harbors:

1. Income is 107% of plan with 11 open slips. We will hold those slips open to get us through the dredging project.
2. In December, P&H paid \$50,000 to Lake Services as a deposit on dredging. That dropped the Contingency/Surplus/L26 fund to \$51K. Also, P&H is loaning money to the Pool Account. Through December, the Pool Fund owes P&H \$23,817. In December, Special Tax paid back P&H the \$31,243 it had borrowed to cover September, October, and November expenses.
3. Hopefully we will not have to take out a loan from a bank for the dredging project (full cost ~\$200k) if we can get the beach strip transaction completed prior to the end of January. At that time the money from the sale will be put into the General Fund which will then reimburse P&H for its pool loan (General fund assuming the pool loan until Come&Get-itDay), and loan P&H an additional \$100k toward the payment of the remaining \$145k owed to the Lake Services for dredging the P&H facilities. P&H will deplete its contingency fund to almost zero at that time. When the smoke clears, the General Fund will have about \$120k serving as a contingency fund for HSIA.

Pool Fund:

1. Income: Last summer pool season total income was \$84,127 versus plan of \$94,400 (so deficit was 10,273 plus the \$19,134 planned overage for a total of **\$29,407 shortfall.**)
2. There was no payment from the Swim Team. Roughly 1/3 of the Swim team members are not members of the pool and 25% are from outside Hillsmere Shores.
3. The final payment was made to Anchor Aquatics in December for last season. It was the 10% we had with-held for winterization of the pool and equipment.
6. Pool has borrowed **\$23,817 from P&H** to meet July 1-December 31 bills and may have to borrow another \$8k until next March..

Special Tax Fund:

1. In December, Special Tax paid back P&H the \$31,243 it had borrowed to cover September, October, and November expenses.
2. Security expenses ran high again in December at \$5470. Since this budget has no slack, there needs to be some significant cut back (to\$4500/mo) for the next 5 months to meet the mandatory budget. We will only be able to slightly ramp up in June covering the beach security but not more frequent patrols.

Membership Status

<u>Pool Revenue update:</u>	<u>Budget</u>	<u>August 31</u>
Family memberships	190	168

Individual memberships	75	114
Youth	15	24
Non-member Coupon bks	120	34
Member Coupon bks	50	4
Nanny	0	7

PRESIDENT’S REPORT: Bill Shuman welcomed Perry Geib and Shannon Frece as new board members. Arson to Blueguard car, bomb squad came. Fire Marshall will not take case any further unless we have more information. **Bill Shuman motioned the Board approve \$50 membership payment and \$200 donation to RIVERKEEPER for South River Federation. Christian Elkington seconded the motion.** Discussion. Bruce Walker would like to forego the \$200 donation to SRF this year and give the \$200 next year. Bruce has other donations he would like to submit. **Motion amended for Board to approve \$50 membership payment to South River Federation. Christian Elkington seconded the motion. Vote taken – 9 in favor; 1 abstained (TJ Hurlburt); motion approved. Bill Shuman motioned we donate \$200 to SRF RIVERKEEPER on July 1, 2012. Ray Sullivan seconded the motion. Vote taken – unanimously approved. Bruce Walker motioned the Board approve \$300 to the Anne Arundel Waterway Restoration Alliance and \$200 to the Duvall Creek Environmental Trust for all the work done to bring about the dredging of Duvall Creek. Christian Elkington seconded the motion. Discussion. Vote taken – unanimously approved.**

PIERS & HARBOR: Bill Shuman is in charge of the Marina Steering Committee that is updating the Marina Rules. Bill presented the updated Marina Rules (attached). Discussion and some changes to the rules. **Bill Shuman motioned the Board adopt the Marina Rules as amended. Bruce Walker seconded the motion. More discussion. Vote taken – 9 in favor; 1 abstained (Mark Jones). Motion approved.**

UMBRELLA PURCHASE FOR POOL: A proposal was presented at the last board meeting to purchase 14 umbrellas for the pool. The proposal was tabled until it could be determined if the proposed umbrellas tilted. Bob Pierno reported that 14 umbrellas are broken. Bob got three quotes for tilting and non-tilting umbrellas; crank and non-crank umbrellas (quotes attached). The board would like to purchase all non-crank, tilt umbrellas. **Bill Shuman motioned the Board approve up to \$2800 to purchase 14 push-up, tilt umbrellas for the pool. Perry Geib seconded the motion. Vote taken – unanimously approved.**

BAYLAND CONTRACT: Bill Shuman reported on contracts with BayLand Consultants to provide preliminary design services for improvements to the marina (attached). Jon Crudele is heading this project and is present to answer questions. **Bill Shuman motioned the Board approve \$2000 to BayLand Consultants & Designers for the preliminary design services for replacement of bulkhead and pier. TJ Hurlburt seconded the motion.** Much discussion about price and whether we need an engineering firm to engineer a replacement in-kind. Do we need competitive bids for engineering? The marina committee needs to compile engineering bid packages to present to construction companies. Bill Shuman withdrew the motion. Bill Shuman and TJ Hurlburt will get three bids from engineering companies for bid packages.

POOL:

- 1. Management Contract:** Bill Shuman presented bids for pool management companies (attached). Discussion. Can we negotiate a price with Anchor Aquatic? **Bill Shuman motioned the Board approve the Anchor Aquatic contract for**

\$52,200 for the 2012 season. Shannon Frece seconded the motion. Vote taken – 9 in favor; 1 opposed (Perry Geib); motion approved.

2. **Swim Team Agreement:** Bill Shuman presented the Hammerhead Swim Team Agreement (attached). Discussion and changes. **Bill Shuman motioned the board approve the Hillsmere Hammerheads Swim Team Agreement as amended. Bruce Walker seconded the motion. Vote taken – 9 in favor; 1 abstained (Shannon Frece); motion approved.** Bill Shuman will forward the Agreement to Becky Crosby, Swim Team Manager, and try to schedule a meeting.
3. **Key School** accepted the contract for Summer 2012.
4. **Hillsmere Court: Bruce Walker motioned Hillsmere Court residents cannot be members of the pool this year. Christian Elkington seconded the motion. Vote taken – 9 in favor; 1 opposed (Ray Sullivan); motion approved.**

BEACH STRIP: Bruce Walker reported that \$189,000 was deposited into the HSIA checking account today. Closed 11 out of 13 of the properties, with 1 closing tomorrow and 1 closing on Monday.

OLD BUSINESS / NEW BUSINESS: None.

There being no further business, the meeting adjourned at 10:05 pm.

Respectfully submitted,

Jean Somers
Administrator