

**HSIA BOARD MEETING
THE KEY SCHOOL
February 27, 2014**

BOARD MEMBERS PRESENT: Christian Elkington, Bill Anderson, Mike Penn, Helene Raven, Ray Sullivan, Steve Vanderbosch, Mark Carroll, Noel Gasparin, TJ Hurlburt (Absent: Suzanne Martin, Kathy McFadden)

ADMINISTRATIVE STAFF: Jean Somers, Jim Schwallenberg

GUESTS: Jeri Singleton, Joe Mayer, Todd Utz, Wayne Martin, Linda Elkington

Christian Elkington called the meeting to order at 7:10 pm. Quorum present.

MINUTES: Steve Vanderbosch motioned the Board approve the January Board meeting minutes as presented. Mark Carroll seconded the motion. Unanimously approved.

TREASURER'S REPORT: Jim Schwallenberg reported for Suzanne Martin that we have approximately \$153,000 in the Operating Account, approximately \$37,000 in the Special Tax Account for an approximate total of \$190,000. We received a second check from the County in the approximate amount of \$83,000.

APPEALS & AGENDAS: Building Permits:

1. Bill Anderson presented a variance request for 125 Spruce Lane. It is a rectangular lot. A County permit has been obtained. Todd Utz, builder, is requesting a variance of 1 foot on each side, leaving a 14' sideline setback on each side. The neighbor is fine with the setback. Discussion followed. **Bill Anderson motioned the Board deny application for a variance at 125 Spruce Lane because it does not meet guidelines for a variance. Steven Vanderbosch seconded the motion. Vote taken – 7 in favor, 1 abstained (TJ Hurlburt). Motion approved.**
2. Bill Anderson introduced Joe Mayer or Mayer Architect. Mr. Mayer would like to demolish and reconstruct a house at 145 E. Bay View Drive (plan attached). There is a current variance approved for this property. Mr. Mayer is requesting an adjustment of the variance to move the side of the house from 11 feet to 7 feet (closest to the Sunset Drive boat ramp). Discussion. No vote taken at this time, but there is clearly a concern from the board about approving the sideline setback from 11 feet to 7 feet.

PRESIDENT'S REPORT: Christian Elkington reported that we will be hurting financially if the minimum wage increases. Some of our contracts have minimum wage clauses, so this could have an impact on our budget. Christian Elkington wanted to thank everyone that helped with Come And Get It Day.

BEACH: Christian Elkington mentioned that the Beach report was emailed to everyone (attached). Bill Anderson asked if there could be a "drop dead" date for the shoreline renovation and also asked about plaques for the benches at the beach.

POOL: Christian Elkington mentioned that the Pool report was emailed to everyone (attached).

PIERS & HARBOR: Steve Vandersbosch reported that 16 seafans have been taken out. There has been some petty vandalism at the stone jetty. 20 stones were found on the ice. Half of the slip holders paid their fee. Slip assignments will wait until April 1 to assign. The standpipe construction will begin in early March. The sock burning is Thursday, March 20, from 5-7 pm at the beach. Slip holders will get 2 marina guest passes; more if needed. Towing will be enforced. There were some neglected boats in the marina. One slip renter gave up the slip; one will get repairs; one made no commitment to repair and is being denied their slip (can appeal to the board); one boat declared abandoned with DNR.

OLD BUSINESS: Piers & Harbor will do a trial of carry-in/carry-out trash at the marina. Piers & Harbor would like the board to consider carry-in/carry-out at all locations except the beach. Discussion. The board decided to do a trial at the marina and boat ramps first. It will be advertised to the community before removing the cans. **Helene Raven motioned the Board approve a trial period of carry-in/carry-out trash at the marina and boat ramps for calendar year 2014 with a revisit period of the trial in July 2014. TJ Hurlburt seconded the motion. Vote taken – unanimously approved.**

NEW BUSINESS:

1. **Liveaboard Rule at Marina:** Christian Elkington discussed a revision to the Liveaboard Rule 8.2 of the Marina Rules. Proposed Revision as follows:
8.2 (a) Liveaboards are not permitted.
(b) Slip holders, guests and transients may stay onboard their boats overnight at their assigned dockage for not more than 7 days per month and not to exceed more than 28 days per year.
(c) No one may stay onboard their boats overnight for more than 7 consecutive days, except in an emergency situation with prior written permission from Chairperson of the Piers & Harbor Committee and subject to confirmation by the HSIA Board of Directors.
Steven Vanderbosch motioned the Board approve the proposed revision to Marina Rule 8.2. Helene Raven seconded the motion. Vote taken – unanimously approved.
2. **Run For Shelter:** The Lighthouse Run for Shelter is requesting to host its annual Run, which begins in Quiet Waters Park and makes a 4.7 mile loop through Hillsmere, on Sunday, September 28. **Mike Penn motioned the Board approve the Run For Shelter for Sunday, September 28. Mark Carroll seconded the motion. Vote taken – unanimously approved.**
3. **Contract/Funding Approvals:**
 - a. **Property Maintenance Contract** – Christian Elkington presented two bids for grass cutting – Laser Cut and Price Cutters (attached). Bill Anderson recommends Price Cutters. Christian Elkington recommends Laser Cut because the price is \$1700 less. **Ray Sullivan motioned the Board approve Laser Cut for 2014 grass cutting maintenance. Mike Penn seconded the motion. Vote taken – 6 approved; 1 opposed (Bill Anderson); 1 abstained (Helene Raven). Motion approved.**
 - b. **Pool Entry Software** - Christian Elkington explained the process of investigating Club Sentry software for pool entry. Christian Elkington is donating a laptop and

- printer to the pool which will enable us to use the software. Alternatives are cloud based and very expensive. The package will cost \$1500. **Helen Raven motioned the Board approve the purchase of Club Sentry software and equipment not to exceed \$1500 to be used for pool entry. Steven Vanderbosch seconded the motion. Vote taken – 7 approved; 1 abstained (Mark Carroll)**
- c. **Miscellaneous Supplies - Helene Raven motioned the Board approve \$1000 for miscellaneous supplies and equipment for the pool. Mark Carroll seconded the motion. Vote taken – unanimously approved.**
 - d. **Pool Operating Permit - Mark Carroll motioned the Board approve Continental Pools to obtain an operating permit for the pool not to exceed \$500. Helene Raven seconded the motion. Vote taken – unanimously approved.**
 - e. **Diving Board Replacement - Continental Pool is recommending replacement of the diving board at the pool. Continental is concerned that our diving area may not meet code. Helene Raven motioned the Board approve diving board replacement not to exceed \$2400. Mike Penn seconded the motion. Vote taken – unanimously approved.**
 - f. **Pool Water Replacement - Our pool has an anti-suction device that might not meet Federal requirements. If not, the pool will need to be drained in order to replace the anti-suction device. And due to chemical saturation, the pool water was cloudy last year and water replacement may be necessary. We won't know until the cover comes off. Helene Raven motioned the Board approve pool water replacement, if necessary, not to exceed \$4000. Ray Sullivan seconded the motion. Vote taken – unanimously approved.**
 - g. **Pool Fencing - The fence at the pool was damaged where children played soccer against the fence (see attached Pool Area fencing estimates). Christian Elkington also suggests interior fencing for gate check-in traffic flow and secondary entrance/exit. Steven Vanderbosch motioned the Board approve proposed pool area fencing not to exceed \$4500. Helene Raven seconded the motion. Much discussion. Mike Penn motioned the Board amend the proposal to not include \$1608 for secondary entrance/exit. Ray Sullivan seconded the motion. Vote taken – 4 approved; 3 opposed (Noel Gasparin, Helene Raven, Steve Vanderbosch). Motion approved.**
 - h. **Parking Lot Repair - Mark Carroll motioned the Board approve the bid for pool and beach parking lot repair not to exceed \$2500. Ray Sullivan seconded the motion. Vote taken – unanimously approved.**

There being no further business, the meeting adjourned at 10:00 pm.

Respectfully submitted,

Jean Somers
Administrator