

**HSIA BOARD MEETING
THE KEY SCHOOL
February 23, 2012**

BOARD MEMBERS PRESENT: Bill Shuman, TJ Hurlburt, Christian Elkington, Ray Sullivan, Helene Raven, Bill Anderson, Bruce Walker, Tracy Stanley

ADMINISTRATIVE STAFF: Jean Somers

Bill Shuman called the meeting to order at 7:10 pm. Quorum present.

Minutes from the January Board meeting were accepted.

TREASURER'S REPORT: Bruce Walker reported as follows:

General Fund:

1. Membership dues: As of Jan 31, we have 608 members yielding dues of \$9125 (budget for 2012FY is \$9000)
2. The Beach strip sale was completed for 11 of the 13 residents in January for a deposit of \$182,496. The reimbursement for 50% of the surveying and subdivision costs from the 11 residents was credited against Beach Property Sale expenses.

Piers & Harbors:

1. Income is 107% of plan with 11 open slips.
2. After paying \$50k to Lake Services in December, the Contingency/Surplus/L26 fund dropped to \$51K. P&H is still loaning money to the Pool Account. Through January, the Pool Fund owes P&H \$24,154.
3. With the completion of the beach strip property sales to the EBV residents, we will not have to take out a bank loan for the dredging project (full cost ~\$200k). The sale proceeds are being put into the General Fund. The General Fund will then reimburse P&H for its pool loan (General fund assuming the pool loan until Come&Get-itDay), and loan P&H an additional \$100k toward the payment of the remaining \$145k owed to the Lake Services for dredging the P&H facilities. P&H will deplete its contingency fund to almost zero by fiscal year end. When the smoke clears, the General Fund will have about \$100k serving as a contingency fund for HSIA.

Pool Fund:

1. Income: Last summer pool season total income was \$84,127 versus plan of \$94,400 (so deficit was 10,273 plus the \$19,134 planned overage for a total of **\$29,407 shortfall.**)
2. There was no payment from the Swim Team. Roughly 1/3 of the Swim team members are not members of the pool and 25% are from outside Hillsmere Shores.
3. Pool has borrowed **\$24,154 from P&H** to meet July 1-January 31 bills and may have to borrow another \$8k until next March..

Special Tax Fund:

2. Security expenses: Expenses were finally cut back in January. Since this budget has no slack, we need to stay at this level until June. We will only be able to ramp up in June to cover the beach security but not more frequent patrols.

Membership Status

<u>Pool Revenue update:</u>	<u>Budget</u>	<u>August 31</u>
Family memberships	190	168
Individual memberships	75	114
Youth	15	24
Non-member Coupon bks	120	34
Member Coupon bks	50	4
Nanny	0	7

Bruce Walker motioned the Board approve a 3% raise for Jean Somers, Jim Schwallenberg, and Kate Penn and an increase to Michael Homewood's salary from \$36 to \$37 an hour effective July 1, 2012. Christian Elkington seconded the motion. Vote taken – 7 approved; 1 abstained (Helene Raven); motion passed.

PRESIDENT'S REPORT: Bill Shuman asked Jean Somers to go over details and volunteers for Come And Get It Day. **Bill Shuman motioned the Board approve the Race For Shelter on Sunday, September 30 with same conditions as last year. Bruce Walker seconded the motion. Vote taken – unanimously approved.**

PIERS & HARBOR:

1. Bill Shuman reported that at the last Piers & Harbor meeting it was decided that Piers & Harbor would go out for bids for the pier replacement project. Piers & Harbor prepared RPF's and got three bids from BayLand, Meekins, and ATCS with big differences in price (see attached). **Bill Shuman motioned that the Board approve \$8500 from the Piers & Harbor budget to BayLand Consultants & Designers for design and engineering services for the marina pier replacement project as described in their proposal dated February 20, 2012. Bruce Walker seconded the motion. Discussion followed. Vote taken – unanimously approved.**
2. Bill Shuman presented the Agreement for Vacating Slip to Travel Outside Annapolis Area (attached). This agreement protects the slip holder when they travel. **Bill Shuman motioned the Board approve the Agreement as presented for a slip holder that travels outside of Annapolis. TJ seconded the motion. Discussion. Vote taken – 7 approved; 1 abstained (Bill Shuman); motion passed.** Two signatures are required on the back of the Agreement. **Bill Shuman motioned to designate the Treasurer to sign the Agreement for Vacating Slip to Travel Outside Annapolis Area on behalf of HSIA for Bill Shuman's agreement. TJ seconded the motion. Discussion. Motion withdrawn. Chris Elkington motioned the Board approve that Bill Shuman can sign as President, consistent with Bylaws, for contract where he is slip holder as well. TJ seconded the motion. Vote taken – 7 approved; 1 abstained (Bill Shuman) motion passed.**

POOL: Bill Shuman is resigning as Pool Chair effective February 29, 2012. No one has agreed to take over as Pool Chair.

CHANGES TO MEMBERSHIP TO POOL: Bill Shuman reported that all pools need to become ADA compliant or need to claim they don't need to be ADA compliant. Bill asked Mike Ragland to give HSIA his opinion on ADA compliance. Mike Ragland said we are a private club and don't need to become ADA compliant. It's best to have all pool members be members of HSIA.

1. **Bill Shuman motioned that all members of the pool and purchases of 10-Pass Coupon Books must have at least one member of their household who is a member of HSIA. Bruce Walker seconded the motion. Discussion. Vote taken – 6 approved; 2 abstained (Chris Elkington and Tracy Stanley). Motion passed.**
2. **Bill Shuman motioned that an Adult of Family member of the pool may add their children and/or grandchildren, who do not live in or own property in Hillsmere, to their membership. Families of the child or grandchild may also be added. The additional fee charged will be the same as if the child or grandchild lived in Hillsmere and was joining separately. All of the same membership rules will apply except that a Youth membership may be added without an additional Adult membership. Ray Sullivan seconded the motion. Much discussion followed, especially about memberships. Vote taken – 1 approved; 6 disapproved; 1 abstained (Bruce Walker); motioned denied.**

HAMMERHEADS SWIM TEAM AGREEMENT: Bill Shuman presented the HHST Agreement (attached). A few changes were made to the existing Agreement after a meeting with Swim Team representatives. **Bill Shuman motioned the Board approve the new Agreement. Bruce Walker seconded the motion. Discussion. Vote taken – 6 approved; 1 opposed; 1 abstained (Chris Elkington); motion passed.**

PROPERTY: Christian Elkington motioned the Board approve the committees of Beautification, Stormwater, and Environmental become sub-committees of the Property Committee. **Bill Anderson seconded the motion.** Bruce Walker feels that Beautification should be a separate committee. **Motion amended. Christian Elkington motioned the Board approve the committees of Stormwater and Environmental become sub-committees of the Property Committee for budgeting and administration. Bill Anderson seconded the motion. Vote taken – unanimously approved.**

BILL ANDERSON’S CONTRACT: Christian Elkington motioned the Board approve the 2012 contract with Bill Anderson for maintenance. **Bruce Walker seconded the motion. Discussion followed. Vote taken – 7 approved; 1 abstained (Bill Anderson). Motion passed.**

GRASS CUTTING: Christian Elkington presented grass cutting bids (attached). **Chris Elkington motioned the Board approve the grass cutting contract with Laser Cut. Tracy Stanley seconded the motion. Vote taken – 7 approved; 1 opposed (Bill Anderson). Motion passed. Christian Elkington motioned the Board approve \$1425 for mulching project on median strip with Laser Cut. Tracy Stanley seconded the motion. Vote taken – unanimously approved.**

At this time, the meeting was closed for a Beach Strip Discussion. Board meeting resumed.

ANNAPOLIS NECK PENINSULA FEDERATION: Ray Sullivan presented a resolution on the open space ruling. The Board doesn’t feel HSIA should take a position on this issue. Ray said we should take a position on the Reserve at Quiet Waters Park. Ray will have more info at the next meeting.

DREDGING PROJECT: Bruce Walker reported that all the dredging is completed. The barge was removed through the Beach Drive boat ramp. The asphalt is damaged. Lake Services will replace $\frac{3}{4}$ of the Sunset boat ramp asphalt, clean and grade land, and fertilize, seed and straw. Piers & Harbor needs to evaluate position of gate at Beach Drive ramp. Lake Services is crediting \$1000 for damaged pilings. Total cost is \$187,600; paid \$150,000 to date, \$37,600 balance due.

POOL SURVEY: Christian Elkington has a 12 page site plan. Dashed lines inside each line is Hillsmere setbacks. Sending survey to the Board electronically.

DOVE LANE, FOGLE DRIVE AND BIRCH DRIVE: Bill Anderson walked on Dove Lane, Fogle Drive (uncut portion) and Birch Drive on December 28, 2011.

OLD BUSINESS: TJ gave an update on the car dealership on Walnut Drive. Letter was sent to the resident. No response. A second letter will be sent.

NEW BUSINESS: None.

There being no further business, the meeting adjourned at 10:05 pm.

Respectfully submitted,

Jean Somers
Administrator