

**HSIA BOARD MEETING
THE KEY SCHOOL
December 15, 2016**

BOARD MEMBERS PRESENT: Kathy McFadden, Lori Nichols-Hogbin, Steve Vanderbosch, Ray Sullivan, Brooke George, Amy Donovan, Gene Gross, Noel Gasparin

ADMINISTRATIVE STAFF: Jean Somers, Jim Schwallenberg, Kellyann Pavkov

GUESTS: Kevin Green, Marilyn Carpenter, Phil Jones, Jeri Singleton, Jane Ruemke, Craig Martin, Paul Barnes, Wayne Martin, Michael Waters

Kathy McFadden called the meeting to order at 7:01 pm. Quorum present.

MINUTES: Steve Vanderbosch moved to approve the November Board meeting minutes. Lori Nichols-Hogbin seconded the motion. Vote taken – unanimously approved.

TREASURER’S REPORT: Gene Gross reported that we have \$406,363.11 in the Operating Account, \$223,367.10 in the Special Tax Account, for a total of \$629,730.21. Kathy McFadden is staying on the Budget Committee even though she will no longer be on the Board. Gene Gross is requesting the Board approve an Add On-Site Deposit for the General Fund only. Funds are approved through the Administrative Fee. The fee is \$49.95 a month. The Administrator will be able to remotely deposit checks to the Operating Account. **Gene Gross moved the Board approve an Add On-Site Deposit feature to the General Fund checking account as per the contract terms of the BB&T Banking Agreement. Brooke George seconded the motion. Vote taken – unanimously approved.**

ADMINISTRATIVE REPORT: Jean Somers mentioned that Come And Get It is scheduled for Saturday, February 25, from 10 am to 2 pm at Key School the Barn. 2017 meeting dates have been scheduled and Jean will be sending a tentative 2017 Recreation and Event schedule to Committee Chairs for their review.

PRESIDENT’S REPORT: Mike Penn is not present but Mike and the Board would like to thank Kathy McFadden for all she’s done for Hillsmere. The HSIA Board would not be functioning as well as it is if it were not for Kathy’s hard work and dedication to the neighborhood. We will miss Kathy’s support and guidance.

COMMUNICATION: Kathy McFadden asked that a message board sign be made and an email sent to the community to remind neighbors that no plastic bags can be used for yard waste starting in January 2017. Discussion. Steve Vanderbosch mentioned that all residents have been notified from the County and he didn’t feel that a message board sign and email were appropriate. It was agreed that a message board sign would be prepared but we will hold off on the email since we also had this notice in the Sea Breeze. A request was made to put a reminder in the Sea Breeze to remind residents to pick up their pet waste. Brooke George reported that she, along with Kellyann Pavkov and Lori Hogbin, are looking into creating a new website instead of contracting a web designer to create a website for us. Brooke said that they felt it

would be easier to build the website themselves than to go through the process of creating an RFP, obtaining bids, and then getting the site created.

POOL: Brooke George reported that updated pool policies have been emailed to the Board. A few of the changes include blackout dates for membership applications (residents must join the pool by July 1 and no memberships will be accepted on Memorial weekend) and a separate membership form for Black Walnut Cove due to a rate change. Steve Vanderbosch helped with updating the release form with user friendly language. Thank you Steve. Brooke also reported that we had a huge turnout for the Santa's Run this year. Over 100 people met at the pool parking lot with gifts for needy children. All gifts go to children in Anne Arundel County.

ENVIRONMENTAL: Kevin Green reported that the County is preparing the design for the stormwater management at the pool property. Kevin wants to coordinate with the Community Center Committee and engineers so that the stormwater management plan can be prepared with the community center in mind.

PIERS & HARBOR: Steve Vanderbosch reported that 11 volunteers put in 21 ice eaters at the marina. Most people have moved their boat. The County paved the entrance to the marina driveway. There has been minor vandalism at the marina. Someone threw 20-30 small rocks from the jetty. Steve tried to put the smaller rocks back, but many have slipped down. Steve is looking into updating the security cameras at the marina.

BEACH: Marilyn Carpenter reported that the new volleyball net arrived today. Marilyn is getting in touch with the installer for a new piece of playground equipment. Marilyn has coordinated this with Kevin Green and Kevin said permitting should be easy. The resident that was opening the beach gate in the morning has moved. A new resident has volunteered, but would like to share the duty. The shower area has been revamped. Marilyn discussed the proposal for the drainage issue between the large pavilion and large playground on the west side of the beach. The Beach Committee would like to replace the west end walkway too. The County doesn't have a problem with replacing the walkway and Marilyn is hoping to combine both these projects. Marilyn introduced Dan Hoadley. Dan is working with the Beach Committee on the drainage and walkway replacement. **Steve Vanderbosch moved the Board approve the Beach Chair be authorized to solicit bids for the correction of the beach ponding and walkway projects. Lori Nichols-Hogbin seconded the motion. Vote taken – unanimously approved.**

COMMUNITY CENTER: Paul Barnes reported that the Community Center Committee was tasked by the Board to obtain preliminary architectural design studies, renderings and elevations, NTE \$7,500 for a possible community center. Paul advised the Board that the Committee is switching architectural companies from Amy Taylor to RPH with no change in price. Ray Sullivan asked why the change? Paul answered that although Amy Taylor is very qualified, RPH has a deep bench as to support and is a certified Architectural firm that comes with lots of great recommendations. **Amy Donovan moved the Board approve a change of the Architectural firm for submission of community clubhouse design as recommended by the Community Clubhouse Committee. Brooke George seconded the motion. Vote taken – 7 approved; 1 opposed (Ray Sullivan).**

OLD BUSINESS: Brooke George discussed the Hillsmere Facebook pages. These pages are not endorsed or managed by HSIA. There has been a lot of discussion on Facebook regarding security issues. Brooke would like to see if there could be a standard comment that a Board member could make when issues arise on Facebook. Jean Somers said that Board members can tell residents that they can contact the Administrator with questions or concerns. It was requested that the Security Chair come to meetings and also be available to answer Facebook questions regarding security, or possibly add more residents to the Security Committee. One Facebook page has the words “official” Hillsmere Facebook page. Lori Hogbin is going to contact the manager of that Facebook account and ask him to remove the words “official” from the Facebook page.

NEW BUSINESS: Jean Somers mentioned that a Board member requested that we come up with a new logo for our vehicle stickers. It was decided that the logo would remain the same for 2017.

Since this is Kathy McFadden’s last meeting, Kathy wanted to say that it’s been a good four years, we have a great board, and it’s been fun being a part of everything. Kathy cannot believe how much this Board does for the community. Kathy wanted to thank everyone and said she will still be on the Budget Committee and the Welcoming Committee.

There being no further business, the meeting adjourned at 8:25 pm.

Respectfully submitted,

Jean Somers
Administrator