

**HSIA BOARD MEETING
THE KEY SCHOOL
April 28, 2016**

BOARD MEMBERS PRESENT: Mike Penn, Gene Gross, Lindsay Abruzzo, Brooke George, Steve Vanderbosch, Ray Sullivan, Noel Gasparin, Amy Donovan (Absent: Kathy McFadden, Jerry Lichtenberg, Lori Nichols-Hogbin)

ADMINISTRATIVE STAFF: Jean Somers, Jim Schwallenberg, Kellyann Pavkov

GUESTS: Sandra Anderson, Marilyn Carpenter, Michael Waters, Matt Franz

Mike Penn called the meeting to order at 7:05 pm. Quorum present.

MINUTES: Steve Vanderbosch moved to approve the March Board meeting minutes. Ray Sullivan seconded the motion. Vote taken – unanimously approved. Steve Vanderbosch moved to approve the Closed Minutes from the March Board meeting. Ray Sullivan seconded the motion. Vote taken – unanimously approved.

TREASURER’S REPORT: Gene Gross reported that we have \$498,659.51 in the Operating Account, \$162,767.30 in the Special Tax Account, for a total of \$661,426.81. Gene and Jim Schwallenberg met with the County to get a better understanding of Special Tax and to make sure we are in compliance with rules. We are handling everything correctly. The General Fund can loan money to the Special Tax Fund, but not the other way around. We can move within the budget from line item to line item because the total is approved by the County, as long as we are within our ByLaws. We can create a line item titled “Funds for Future Use.” We can purchase new property as long as it meets the objectives of the HSIA Bylaws.

ADMINISTRATIVE: Jean Somers reported that Sandy Anderson gave us, for storage, the original plats for Hillsmere. Jean questioned if anyone has been designated to handle Building Permits. Mike Penn is going to ask Steve Wagner to see if he would like to fill-in and be reimbursed when handling building permits. Steve Vanderbosch noticed that construction at 139 Pinecrest Drive does not have a silt fence.

PRESIDENT’S REPORT: Mike Penn mentioned that we are looking for someone to develop a new website and someone to manage the site. We will put an ad in the Sea Breeze. Businesses cannot advertise in Hillsmere. If someone advertises their business on the message board, Jean Somers takes the sign down and calls the business. Mike will mention in the Sea Breeze that businesses cannot advertise in our community, unless they are advertising in the Sea Breeze. If work is being done at a residence, the contractor can put a sign on stake while the work is being done.

BEACH: Marilyn Carpenter has agreed to be interim Beach Chair. Marilyn brought forth the following issues that needed attention at the beach:

1. **Rope Fence** – Marilyn has gotten quotes to replace the rope fence on the beach side of the parking lot. She’s also spoken to Steve Wagner. Steve can order a spool of rope and replace the rope fence for less money than any of the quotes Marilyn received. Discussion followed. **Noel Gasparin moved the Board approve Steve Wagner to**

replace the rope at the beach between the parking lot and playground NTE \$2500. Lindsay Abruzzo seconded the motion. Vote taken – unanimously approved.

2. Marilyn discussed a possible beach cleanup day scheduled for May 7 from 9 am to noon. Items on the agenda for the day include weeding and raking sand under the swings, raking the beach, painting rusted posts on the pavilion, trimming trees, and removing graffiti on the slide. Marilyn also discussed what might need to be done to remove the lead pain on one of the pavilions. Gene Gross had suggestions for what she could do and will discuss with her.
3. Marilyn requested that more gravel be added to the parking lot. The Board previously approved \$1500 for gravel at the marina. Steve Vanderbosch has used \$600 of gravel so far. Steve can get more gravel.
4. Marilyn recommends the following improvements to the playground area. Mike Penn said that as interim Beach Chair, Marilyn can approve these items one at a time, because she has a \$250 level of approval.
 - a. Replace the broken buckle on the handicap swing
 - b. Replace the lost steering wheel to the playground structure
 - c. Purchase a kid’s picnic table for the small playground
 - d. Purchase a shoe storage container

Steve Vanderbosch mentioned that Designs & Signs will be repairing and replacing rotten wood on the beach sign. Mike Penn has approved the Designs & Signs \$900 quote.

POOL: Brooke George reported that we are close to opening day of the pool. Pool pumps have been on for a month. The backwash pit is not draining; the tank needs to be cleaned. The well has been tested and was positive for bacteria. The well has been shocked. Dan Friel, our State Farm insurance agent, met with board members to discuss proposed changes as regards to alcohol at the pool and how it affects our insurance. Dan Friel is comfortable with whatever route HSIA chooses in regards to alcohol at the pool. It does not affect our insurance. **Brooke George moved the Board approve proposed changes to the Pool Rules and Pool documents as presented at the March Board meeting. Steve Vanderbosch seconded the motion. Discussion. Vote taken – unanimously approved.**

PIERS & HARBOR: Steve Vanderbosch reported that we’ve processed 107 renewed slips and have 18 vacancies. Fourteen new slip holders have been assigned slips. We are still collecting money. One load of gravel has been delivered to the marina parking lot. The county finished the pumping station repair at the marina entrance. The County damaged the driveway and bollards are 6” on our driveway. The Boat Park has 4 people that haven’t paid yet. Six notices to people having water pooling; 12 people were requested to move their boats for tree trimming; 14 people are on the waitlist and there are 12 vacancies. Buzzy Abbott removed dead trees and limbs in the Boat Park and removed overhanging branches at the kayak area. The survey and site plan is scheduled with Carl Corse.

Steve Vanderbosch moved the Board approve the expenditure of NTE \$4,500 for the purchase of as many as seven ‘TOUGH GUY’ Fiberglass Life ring cabinets, with 30” USCG Approved Life Ring and 90’ of 5/16” Rope and Float, and stands or stainless steel mounting hardware, for placement at the Marina and boat ramps, from Cheyenne Mfg, Inc. Gene Gross seconded the motion. Vote taken – unanimously approved.

Steve Vanderbosch moved the Board approve the expenditure of funds, NTE \$2,000, for electrical repairs at the marina, to include replacing a broken electrical line serving Slip

#53 and repairing parted PVC conduit, to be performed by Dvorak, LLC, electrical contractor. Brooke George seconded the motion. Vote taken – unanimously approved.

The sandspit seawall has erosion and we will need to replenish 500 feet of rip rap. When we get a permit for the rip rap, it will be good for 3 years, so we could do a section at a time spread out over three years. Steve will get estimates. The Sunset boat ramp is failing. Steve is meeting with contractors. Steve is getting complaints from people with trailers. The ramp is very wide (22'). The angle is 10 degrees and should be 15 degrees.

SECURITY: Matt Franz reported that more solicitors are coming to our community. Many residents have “no soliciting” signs at their homes. Matt would like to have two “No Soliciting” signs placed at the beginning of our community. **Ray Sullivan moved the Board approve up to \$400 to purchase two “No Soliciting” signs from Designs & Signs to be placed at the message board sign and at the first island at the intersection of Hillsmere Drive and Hickory Lane. Steve Vanderbosch seconded the motion. Vote taken – unanimously approved.**

OLD BUSINESS: What is happening with the Community Center Survey? When will it go out? Mike Penn will send the survey and cover letter to Jean Somers. Jean said that when she receives the letter and survey from Mike, it will take about another week for the survey to be in everyone’s mailboxes. Ray Sullivan would like to be part of the Community Center Committee.

NEW BUSINESS: None

At this time, the Board meeting adjourned for a closed Executive Session, at 9:05 pm.

The Closed Executive Session ended at 9:15 pm.

There being no further business, the meeting adjourned at 9:15 pm.

Respectfully submitted,

Jean Somers
Administrator